**Responsibilities of the host family**

* Treat the visiting student(s) with kindness and respect.
* Demonstrate a willingness to get to know them and their background.
* Integrate the student(s) into family life.
* Help the student(s) integrate into school and social life.
* Act as the primary care provider.
* Provide adequate supervision at all times.
* Familiarize yourself with the school calendar and events.
* Maintain adequate homeowners insurance.
* **Notify program officials of any concerns or issues.**

**Responsibilities of the visiting student:**

* Treat the host family with respect and kindness.
* Integrate into family life as much as possible.
* Demonstrate a willingness to learn about Canadian culture and customs.
* Share the family chores and adapt to the family’s customs.
* Follow family rules such as curfew, TV viewing, computer access, etc.

Check out our website at:

[*www.selsa.ca*](http://www.selsa.ca)

[*info@selsa.ca*](mailto:info@selsa.ca)

**Medical and/or other Emergencies:**

**During school hours:** contact Host Family Coordinator or

Campus Contact

**Evenings/weekends:** contact Host Family Coordinator or Emergency Contact

*If you are unable to reach the host family coordinator, do not hesitate to contact a Program Director.*

**Program Directors:** Kristi Timmermans Chris McFarland

Cell: 250.818.1375 Cell: 250.858.6232

[kristi@selsa.ca](mailto:kristi@selsa.ca) [chris@selsa.ca](mailto:chris@selsa.ca)



### Quick Reference Guide

Important Contact Information:

**Host Family Coordinator**

Jaime McFarland

Cell: 250.532.0372

[jaime@selsa.ca](mailto:jaime@selsa.ca)

**Campus Contact**

Kristi Timmermans

Cell: 250.818.1375

[kristi@selsa.ca](mailto:kristi@selsa.ca)

**Emergency Contact**

Chris McFarland

Cell: 250.858.6232

[chris@selsa.ca](mailto:chris@selsa.ca)

**Pacific Christian School**

654 Agnes Street, Victoria, BC.

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| --- | --- |
| **Question/Concerns** | **Who to contact:** |
| Host Family Remuneration | Host Family Coordinator |
| Too sick to go to School? | Campus Contact |
| Behavioural issues in the home | Host Family Coordinator |
| Questions about activities | [www.selsa.ca](http://www.selsa.ca) or Campus Contact |

**Tips for Homestay Success**

***Establish house rules early on!***

**Discuss expectations in regards to:**

* Meals: when and what, help with clean-up
* Laundry: who, when, where and how
* Showering: when and how long is acceptable
* Internet/Computer: access and usage
* Quiet time in the home
* What to do if they miss a bus/curfew
* How to contact you during the day or in case of emergency
* Inviting friends over to the house

**Plan meals together**

* Find out what the student likes/dislikes and try to find a compromise
* Discuss lunch preparations (who will do what)

**Promote open communication**

* Speak to the student right away if something is bothering you.
* Encourage the student to talk about things bothering him/her.
* Communication is the key to building a positive relationship.

**Transportation**

* Help with the purchase of bus passes and assist students in getting to know our public transportation system.
* Sometimes you may need to drive your student to ensure that he/she is safe and can participate in activities.

**Medical Insurance**

All SELSA students are required to have medical insurance coverage, usually through a private carrier. A student may need to prepay for treatment. We are available to assist in such cases.

**Medical Treatment**

Notify the host family coordinator if you think your student needs medical attention.

**Curfew times (5-week program)**

The SELSA program has the following curfew times:

Sunday to Thursday: 10:00 pm

Friday to Saturday: 12:00 midnight

Each household will have their own expectations as will each student. We ask that you use your best judgment in this matter and discuss your expectations with your student(s).

**Cell Phones**

Do not sign any cell phone contract on behalf of your student. If needed, they should purchase a phone with a pay-as-you-go type of arrangement that does not require a contract commitment.

**Student Travel**

Students are not allowed to “travel independently” while participating in the SELSA program. They cannot travel outside Greater Victoria without the supervision of program staff or their host family. This also applies to day-trips, not just overnight trips.

**Remuneration**

5-weeks: The remuneration is based on a rate of $240 per student per week.

You will be paid five times during the program (every Friday).

**School/Program Hours:**

8:30 – 9:55 Class 11:45 – 12:30 Lunch

9:55 – 10:15 Break 12:30 – 3:50 Activities

10:15 – 11:45 Class